

Office of the
Commissioner of Tribal Welfare
AP., Hyderabad

Rc. No. K2/5278/12

Dt. 05-06-2012

C I R C U L A R

Sub:- TWD - Esst. - O/o DTW, AP., Hyd. - Transfer and postings by Counseling to the posts of Teachers in TW Ashram Schools, Tribal Welfare Primary Schools (Erstwhile GVVK Schools) and HWOs in Tribal Welfare Dept. - Arrangements for counseling -Instructions - issued -Reg.

Ref:- 1. G.O.Ms.No.53, SW (TW.Ser.III) Dept., Dt. 28-6-2005.
2. G.O,Ms.No.146 Fin (DCM-III) Dept dt.1-6-2012

In the G.Os cited, orders were issued by the Govt., to effect the transfers and postings to the post of Teachers/Hostel Welfare Officers working in Educational Institutions and Hostels etc. of Tribal Welfare Dept, by way of counseling as per G.O.Ms.No.53, SW (TW.Ser.III) Dept., Dt. 28-6-2005.

2. In the reference 2nd cited, Govt. have issued orders lifting of Ban on transfers for the year 2012-13 in two spells.
3. The Bye – Elections in 12 districts are in process, the ban on transfers is relaxed in two spells as follows:
 - i) For all posts in the State in all the Districts where Bye-elections are now in process, w.e.f. **16th June, 2012 to 30th June, 2012.**
 - ii) For all district level posts and below posts in all the Districts where no Bye – elections are being held, w.e.f. **1st June 2012 to 15th June,2012.**
4. Since Transfers Counseling has to be completed by **15 -06 -2012**, in the districts where no bye elections being held, all the Project Officer /Deputy Directors(TW) of ITDAs and District Tribal Welfare Officers of non- ITDA districts are requested to take immediate action as per the instructions issued hereunder so as to commence the counseling.
5. Further in all the Districts where Bye-elections are now in process, Transfers Counseling has to be completed by **30-6-2012** and all the Project

Officer /Deputy Directors(TW) of ITDAs and District Tribal Welfare Officers of non- ITDA districts are requested to take immediate action as per the instructions issued hereunder so as to commence the counseling.

1. The application form for transfer shall be circulated to all institutions, in the offices of Project Officers/Deputy Directors (TW) ITDAs and District Tribal Welfare Officers of non- ITDA districts and wide publicity shall be given regarding transfer and it shall be displayed on notice board.
2. A receipt shall be given to the applicants acknowledging the receipt of application.
3. The details of application received shall be computerized.
4. The list of applicants that applied for the transfer will be arranged in the descending order, applicants with highest entitlement points at the top.
5. The list shall be prepared category-wise, subject wise and medium wise and shall be displayed on the notice board.
6. Transfer shall be considered only for clear vacant posts subject to requirement of each Ashram School.
7. The transfers of the employees in any cadre will not exceed more than 20%.
8. Counseling shall be taken up as per the Schedule given below.

Sl. No	Teachers/Hostel Welfare Officers	Date indicated where no Bye elections Phase - I	Date indicated where Bye elections Phase - II
1.	Last date for receipt of transfer application.	11-06-2012	20-06-2012
2.	publication of draft list of vacancies and merit list of applicants in the Notice Board of PO/DTWO office after receipt of objections/suggestions.	12-06-2012	22-06-2012
3.	Scrutiny and preparation of category cadre wise list.	13-06-2012	23-06-2012
4.	Publication of final list of applicants, merit-list category-wise.	13-06-2012	25-06-2012
5.	Counseling date and issue of transfer orders.	14-06-2012 to 15-06-2012	26-06-2012 & 27-06-2012

6. The provisions of G.O.Ms.No.53, SW (TW.Ser.III) Dept., Dt. 28-6-2005 shall be strictly followed without giving any scope to complaints and should be in a transparent manner. Proforma of the application form is enclosed here-with for ready reference.

7. Further they should furnish check list in the formate prescribed by 16-6-2012 & 28-6-2012 for I and II phase respectively.

Sd/- Somesh Kumar
Commissioner of Tribal Welfare


(G. Mohar Naik)
Deputy Director (Admn)

58